



CURRENT: Which course would you like to change?

Course name	Intake Date
Bachelor of Business (Accounting)	___/___/___
Bachelor of Business (information Systems Management)	___/___/___
Bachelor of Information Technology	___/___/___
Graduate Diploma in Professional Accounting	___/___/___
Graduate Diploma of Business (Enterprise Resource Planning Systems)	___/___/___
Master of Business (Accounting)	___/___/___
Master of Applied Information Technology	___/___/___
Master of Business (Enterprise Resource Planning Systems)	___/___/___
Master of Applied Information Technology	___/___/___

NEW: Which course/start date would you like to change to?

Course name	Intake Date
Bachelor of Business (Accounting)	___/___/___
Bachelor of Business (information Systems Management)	___/___/___
Bachelor of Information Technology	___/___/___
Graduate Diploma in Professional Accounting	___/___/___
Graduate Diploma of Business (Enterprise Resource Planning Systems)	___/___/___
Master of Business (Accounting)	___/___/___
Master of Applied Information Technology	___/___/___
Master of Business (Enterprise Resource Planning Systems)	___/___/___
Master of Applied Information Technology	___/___/___

CURRENT: Which course would you like to change?

Course name	Intake Date
Diploma of Business	___/___/___
Diploma of Business Information Systems	___/___/___
Bachelor of Business (Commerce and Management)	___/___/___
Bachelor of Business Information Systems	___/___/___
Graduate Certificate in Business Management	___/___/___
Graduate Certificate in Project Management	___/___/___
Graduate Diploma in Business Management	___/___/___
Graduate Diploma in Project Management	___/___/___
Master of Business and Project Management	___/___/___
Master of Business Management	___/___/___
Master of Business Administration	___/___/___

NEW: Which course/start date would you like to change to?

Course name	Intake Date
Diploma of Business	___/___/___
Diploma of Business Information Systems	___/___/___
Bachelor of Business (Commerce and Management)	___/___/___
Bachelor of Business Information Systems	___/___/___
Graduate Certificate in Business Management	___/___/___
Graduate Certificate in Project Management	___/___/___
Graduate Diploma in Business Management	___/___/___
Graduate Diploma in Project Management	___/___/___
Master of Business and Project Management	___/___/___
Master of Business Management	___/___/___
Master of Business Administration	___/___/___

Campus \_\_\_\_\_

Campus \_\_\_\_\_

CURRENT: Which course would you like to change?

Course name	Intake Date
ICT50115 Diploma of Information Technology	___/___/___
Certificate IV in Business	___/___/___
Certificate IV in Marketing and Communication	___/___/___
Diploma of Business	___/___/___
Diploma of Leadership and Management	___/___/___
Diploma of Marketing and Communication	___/___/___
Diploma of Project Management	___/___/___
Advanced Diploma of Marketing and Communication	___/___/___

NEW: Which course/start date would you like to change to?

Course name	Intake Date
ICT50115 Diploma of Information Technology	___/___/___
Certificate IV in Business	___/___/___
Certificate IV in Marketing and Communication	___/___/___
Diploma of Business	___/___/___
Diploma of Leadership and Management	___/___/___
Diploma of Marketing and Communication	___/___/___
Diploma of Project Management	___/___/___
Advanced Diploma of Marketing and Communication	___/___/___

Reason for change of course/ start date:

**DECLARATION**

- I accept that the course fee for my new course may differ from the original fee paid and that the difference must be paid before a new eCoE can be issued;
- I accept that the course structure of the new course may change;
- This request is subject to ECA's approval. If approved, a new offer letter with course(s) details will be issued.
- I authorise ECA to transfer any unused pre-paid fees from my previous course to the new course(s) selected.

<b>Signature*</b>		<b>Date*</b>	
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**HOW TO USE THIS FORM**

- This form is to be used by:
- International students who have received an offer from ECA, to change the start date of their enrolments or change their course preference.

**NOTE:**

- You will need information contained in your offer letter to complete this form.
- If you change the course start date for more than 12 months, you will need to submit a new form from ECA. We will require details of any academic or work activities.

Please complete this form and email it to [apply@elsis.edu.au](mailto:apply@elsis.edu.au)  
for offshore/future students.

Please complete this form and email it to [studentservices@elsis.edu.au](mailto:studentservices@elsis.edu.au)  
for onshore/current students.